

## Select Committee Agenda



### **Neighbourhoods and Communities Select Committee Wednesday, 8th July, 2015**

You are invited to attend the next meeting of **Neighbourhoods and Communities Select Committee**, which will be held at:

**Committee Room 2, Civic Offices, High Street, Epping  
on Wednesday, 8th July, 2015  
at 7.30 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

A Hendry, Directorate of Governance  
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#### **Members:**

Councillors M Sartin (Chairman), H Brady (Vice-Chairman), N Avey, R Gadsby, L Hughes, R Jennings, L Mead, A Mitchell MBE, S Neville, A Patel and B Surtees

**SUBSTITUTE NOMINATION DEADLINE:**

**18:30**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

**4. DRAFT TERMS OF REFERENCE AND WORK PROGRAMME (Pages 5 - 12)**

(i) (Lead Officer & Chairman) to consider the attached report on the draft terms of reference for this committee.

(ii) Members are requested to review what, if any minutes of appropriate outside bodies they would like to receive during the year. The former Safer Cleaner Greener Scrutiny Panel had on its work programme items to receive the notes of the following meetings:

- Local Highways Panel;
- North Essex Parking Partnership;
- The Police and Crime Panel; and
- The Leisure Board.

Receipt of these notes/minutes were sporadic at best, with the Panel receiving them sometimes months after the meetings had been held.

Members can:

- (i) ask for any or all of the above to be brought to this Committee when available; or
- (ii) ask that they be put into the Members Bulletin for all members to see and if necessary any specific item that they deem important can be referred to this Panel. Done this way members can see the minutes as soon as they are made available and not have to wait until the next meeting of this Committee.

**5. KEY PERFORMANCE INDICATORS 2014/15 QUARTER 4 (OUTTURN) PERFORMANCE (Pages 13 - 26)**

(Director of Governance) to consider the attached report.

**6. UPDATE ON THE ADOPTION OF THE RIVER RODING FLOOD RISK MANAGEMENT STRATEGY (Pages 27 - 28)**

(Director of Neighbourhoods) To note an update to the implementation of the Flood Risk Strategy (letter from the Environmental Agency).

**7. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**8. FUTURE MEETINGS**

To note the scheduled future meetings. They are:

15<sup>th</sup> September 2015;  
17<sup>th</sup> November 2015;  
19<sup>th</sup> January 2016; and  
15<sup>th</sup> March.